STATE OF IDAHO) : ss. Monday, October 17, 2022 County of Bingham)

THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:

Present:

Chairman Manwaring

Commissioner Lewis

Lindsey Dalley- Commission Clerk

Via Zoom:

Commissioner Bair

EXECUTIVE SESSION

The Board met to hold an Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Commissioner Lewis moved to go into Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Commissioner Bair seconded. All voted in favor. The Board moved into Executive Session at 9:01 a.m. Commissioner Lewis moved to go out of Executive Session. Chairman Manwaring seconded. All voted in favor. The Board moved out of Executive Session at 9:30 a.m.

Decision: No decision to be made on the record at this time.

APPROVAL OF PUBLIC DEFENDER CONTRACT- DAVID CANNON

The Board met to approve the Public Defender Contract for David Cannon.

Decision: Commissioner Lewis moved to approve the Public Defender Contract for David Cannon. Chairman Manwaring seconded. Both voted in favor. The motion carried.

PUBLIC HEARING & DECISION REGARDING THE PLANNING & ZONING COMMISSION'S RECOMMENDATION TO APPROVE THE ZONE CHANGE REQUESTED BY RR JOHNSON REAL ESTATE, LLC, FROM "A" AGRICULTURE TO "R/A" RESIDENTIAL/AGRICULTURE

Present:

Tiffany Olsen- Planning & Development Director

Chris Street- HLE

Addie Jo Harris- Planning & Development Assistant Director

Ryan Jolley- Chief Deputy Prosecutor

Gary Mecham- Woodville Water & Sewer District

Larry Murray in apposition

Loa Murray- in opposition

Via Zoom:

Commissioner Bair

The Board held a Public Hearing to receive the recommendation of the Planning & Zoning Commission to approve the Zone Change requested by RR Johnson Real Estate, LLC, from "A" Agriculture to "R/A" Residential/Agriculture. Chairman Manwaring welcomed all to the meeting, introductions were held and the time was turned over to Tiffany Olsen, Planning & Development Director.

Director Olsen presented Staff Report for the record at this time.

Director Olsen stated that the Applicant, RR Johnson Real Estate LLC, submitted an Application for a Zoning Amendment from Agriculture to Residential to which the Planning & Zoning Commission heard in April of 2021 and recommended for approval for the Board of County Commissioners. Ultimately, that Application was denied by the Board in a two to one vote, on December 10, 2021, with the two votes in opposition stating they respectively did not believe quarter acres lot sizes would be compatible with existing lot sizes in the immediate vicinity.

Given the feedback from the Board of County Commissioners, the Applicant has submitted a new Application in June of this year and is now requesting to amend the zoning off the 84.28 acres from "A" Agriculture to "R/A" Residential/Agriculture with a one-acre minimum lot size for future residential development.

At the time of receiving the Application, Director Olsen consulted with Legal Counsel at the time, John Dewey, who agreed, in review of Bingham County Code Section 10-15-7(B)(2), although the Application is for a Zoning Modification, it is a request for a modification to a zone that is substantially different than what was previously applied for and denied. With that advice, said Application was processed and presented to the Planning & Zoning Commission on August 10, 2022 who provided the following:

- findings that they, as a Commission, agreed this is a new Application and is not substantially the same as previously denied or substantially the same purpose;
- found the Application met the criteria for a Zoning Amendment for Residential/Agriculture;
 and;
- provided a recommendation to approve the Zoning Amendment from Agriculture to Residential/Agriculture, without conditions.

The Board must determine, on the record, if the Application before them today, is a new Application, pursuant to Bingham County Code Section 10-15-7(B)(2).

County Attorney, Paul Rogers prepared a memorandum, dated October 6, 2022, marked as Exhibit CC-7 on the specific code section, which was read into the record at this time.

Deliberation was held wherein Chairman Manwaring and Commissioner Lewis reviewed the Memorandum submitted by County Attorney, Paul Rogers (Exhibit CC-7), and held deliberation. Commissioner Lewis stated there is a large difference between what is allowed in a Residential designation and a Residential/Agriculture designation, therefore she believes this is a substantially different Application. Chairman Manwaring concurred. Therefore, the Board determined that the Application currently before the Board is a substantially different Application than the one previously denied and the record reflected as such.

After completion of the Staff Report presentation, Chairman Manwaring turned the time over to the Applicant's Representative.

Chris Street, Professional Licensed Surveyor with HLE and the Applicants Representative, explained in the process of the Public Hearings and the Remand Hearing, the same suggestions were given from both the Planning & Zoning Commission and the Board of County Commissioners. The theme was if it were changed to a Residential/Agriculture Zone, all would be in favor. There were discussions on why the proposal was not given for a subdivision as well or a conceptual plan, wherein it is a very simple answer. The Applicant, Mr. Johnson, has spent a significant amount of funds on the first conceptual plans and did not feel as though without knowing what zoning designation would be approved, it was worth the time and funding to produce a subdivision plat. At the time the Application was submitted, there were questions about the sewer moratorium in place and there is a clearer view of what is occurring now. Mr. Johnson hopes that he will be able to work with the Woodville Water and Sewer District to come to a resolution on access to their community water system.

There was no testimony in favor offered.

There was no testimony in a neutral position offered.

Testimony in Opposition was as follows:

Gary Mecham, Woodville Water and Sewer District, stated he would like to reiterate the position of the Woodville Water and Sewer District and they are in opposition of this proposed Zoning Amendment. The location of the subject property is adjacent to the river and the current water system. There are several assumptions on what they may be able to do with impacting on Woodville Water and Sewer. A number of assumptions related to how connection will be made to sewer and how it would be managed. He stated he is aware that the Applicant does not currently have a subdivision plan but these are significant issues that should be addressed. If approved, he feels many of the issues could be overshadowed. There are statements that Woodville Water and Sewer District did not want to work with the Applicant, which is not a correct statement, as they are more than willing to do so.

Mr. Mecham stated the Applicant had sent Woodville Water and Sewer District a letter asking how water would be managed, how they would accept managing water, which he does not believe the letter was included within the Staff Report. Mr. Mecham stated that the Applicant was extended an invite to attend a Board Meeting in order to come up with a plan but the Applicant did not attend nor was there a representative on behalf of the Applicant.

Chairman Manwaring asked Mr. Mecham when the meeting was scheduled and if it was after the initial denial of the Zoning Amendment Application to Residential, to which Mr. Mecham stated that was correct.

Mr. Mecham stated there were corrections that should be made within the testimony specifically, the availability of gas and cable utilities at 1550 N 750 E, which is not accurate. As far as the criteria, it states that there must be adequate utilities and services, as those things have not been defined.

Chairman Manwaring stated there are utilities available but that they may not be adequate. Mr. Mecham concurred and stated that adequate should be removed from the verbiage as the Woodville System is a very small system and is not set up to provide the capacity that the Applicant may be proposing.

Lastly, Mr. Mecham stated there are individuals that would be interested in purchasing the subject property to continue using it for Agriculture purposes.

Larry Murray, residing at 185 Opal Court Apartment 5A, Shelley, Idaho, stated that he would like to express his appreciation to the Board for hearing his plea from the Planning & Zoning Commission Meeting that addressed whether or not the Application is a resubmission or a new submission. He does not agree with the finding made but the Board is the dually elected Commissioners and he appreciates that his plea was heard and ruled on.

Mr. Murray stated he would like to point out that Mr. Street indicated there was support from the community if this was to be introduced as Residential/Agriculture as opposed to Residential. Mr. Murray stated that he is not aware of anyone in the community that is in support of the zoning change and most residents are not in as strong of opposition as they were when it was being proposed as Residential.

The second concern Mr. Murray had and wanted to talk about, which was discussed during the Planning & Zoning Commission Meeting, was that the data being used to create the plats for evaluation is flawed data. Mr. Murray pointed out that there are multiple parcels that were essentially 5+ acres and showing in their name but that they do not have those parcels. They were told after the closing of the testimony that they did have those and that they were little slivers, which were caused when the property was split up using division rights. The closure was not 100% accurate when it was ran through the county system. The Murray's spent two days working with Planning & Zoning and the Assessor's Office trying to resolve this issue. After multiple conversations in person and over the telephone, it was finally resolved by someone at the county who simply re-ran the software. They were ultimately told that it was a problem the County made when they ran the software and that it did not close those parcels out correctly and because they had the underlined property, the original property, those slivers created were accounted in the full size of the property to the Murrays. The point that he wanted to make was that the data was not correct and the Boards

decisions as Commissioners and the decisions of the Planning & Zoning Commissioners, are only as good as the information they receive.

Chairman Manwaring stated that the County has had software problems and for several years has had one specific employee looking for these corrections but it is extremely time consuming.

Mr. Murray stated the data was absolutely flawed and he was told after the meeting that he could not respond but it simply was not true as they do not have those parcels but it is correct on the tax notices. The Assessor's Office told him, he was unsure if it was true or not, that the database being used by Planning & Zoning to create the map is an obsolete database and that they do not maintain the database anymore. Whether that is true or not, I do not know but that is what one of the people in the Assessor's Office told us.

Chairman Manwaring turned the time over to Mr. Street for the Applicant's Rebuttal Statement, which was as follows:

Chris Street, Professional Licensed Surveyor with HLE and the Applicants Representative, stated he was not aware of any meeting held by Woodville Water and Sewer District, that the Applicant was invited to attend. He is aware that a representative from his office reached out several times to the Woodville Water and Sewer District and were told they did not have the capacity. Mr. Street referred to the minutes from the Remand Hearing before the Planning & Zoning Commission (Planning & Zoning Commission Exhibit PZR-19) and read testimony onto the record wherein Larry Murray stated, "during efforts in 2018 to transfer division rights to his property, Mr. Johnson had opposed reasonings and reasonings would devalue his parcel in which he had plans to develop a first-class subdivision similar to Meadow Estates. Mr. Murray believed that Mr. Johnson's original plan was to develop one-acre lots but has now changed his mind. Mr. Murray added that rezoning to Residential/Agriculture would be acceptable as it fits the surrounding area but would oppose a Residential zoning and expressed concerns with potential impacts, existing wells, traffic and infrastructure. Director Olsen reiterated the intent of the Remand Hearing was not to discuss services, access, hazards etc." Also in Mr. Murray's testimony, he stated that he would be in favor of Residential/Agriculture and now has changed his mind.

(Mr. Murray attempted to speak and Chairman Manwaring stated that protocol would be followed and testimony in opposition has been closed. Mr. Murray stated per Bingham County Code Section 1.6.4, there is no allowance for rebuttal from the submitter.) Chairman Manwaring asked Legal Counsel for thoughts and stated this protocol has been followed for several years. Chairman Manwaring stated he will allow the Applicant's Representative to complete his rebuttal statement after which, Mr. Murray will have a chance to voice his concern.

Mr. Street continued his rebuttal by referring to Planning & Zoning Commission Exhibit PZR-20, testimony by Ross Brinker during the Planning & Zoning Commission Remand Hearing, wherein he stated he is in opposition of Residential Zoning but would be in support of a Residential/Agriculture zoning as it was would not allow ¼-acre lots. Mr. Street stated this was reiterated in several other testimonies presented during the hearing.

Mr. Murray thanked Chairman Manwaring and stated he would like to point out the way it was stated within the Commission Minutes was not an accurate statement of what he testified. He clarified that he would not be in as much of opposition with a Residential/Agriculture zoning designation as he would with a Residential zoning designation.

Public testimony was closed and the Board moved into deliberation:

Bingham County Code Section 10-4-2(C) which states that the purpose of the "R/A" Zone is to permit the establishment of low-density single-family dwellings with lot sizes sufficient for individual sewer and water facilities that have:

1. Suitability of parcel for agricultural purposes.

The Board found no concerns. Commissioner Lewis stated that with Residential/Agriculture zoning, the land would continue to be used for both Residential and Agriculture purposes, having at least one-acre in size will allow continued farming or property owners can have a garden. Chairman Manwaring concurred.

2. Proximity to existing areas of similar population density.

The Board found no concerns. Chairman Manwaring stated there are several areas surrounding the subject property that are similar and a Residential/Agriculture zoning designation would fit. Commissioner Lewis added there were questions regarding the presented Property Owners & Parcel Sizes ½-mile proximity parcels by size map in testimony and the Planning & Development Division has updated the map and provided it for this Hearing.

3. Lot size compatible with existing lot sizes in the immediate area.

The Board found no concerns.

4. Compatible with the existing uses in the immediate area.

The Board found no concerns. Commissioner Lewis stated there are subdivisions located around the subject property and all are zoned Residential/Agriculture or Residential.

5. Protection from incompatible uses.

The Board found no concerns.

6. Accessibility to adequate utilities

The Board found no concerns. Chairman Manwaring stated "adequate utilities" is a word that is used in the Residential/Agriculture zoning requirements. To him, there are utilities, whether they are adequate or not. Commissioner Lewis added there were discussions with the USDA and DEQ in the past, wherein there is a water system there and when there is a subdivision application, expansion to allow access to the community water system could be looked into further.

7. Adequate service by roadways.

The Board found no concerns. Chairman Manwaring stated there are roadways and County roads. If a subdivision application is submitted, the classification of roadway could be changed and a speed study could be conducted. Commissioner Lewis concurred and added that the Public Works Director stated there is adequate roadways.

Decision: Commissioner Lewis moved to uphold the decision made by the Planning & Zoning Commission to approve the Zone Change of 84.28 acres from "A" Agriculture to "R/A" Residential/Agriculture, located at 1550 North West of 800 East, and East of the Woodville Townsite in Shelley, Idaho. This is based upon the information provided today, the record, testimony and the Reason & Decision of the Planning & Zoning Commission. Chairman Manwaring seconded. Both Commissioners voted in favor. Commissioner Bair was not present to vote. The motion carried.

Request for Reconsideration/Judicial Review: Upon denial or approval of a Zone Change, with adverse conditions, pursuant to Idaho Code Section 67-6535(2)(b), the Applicant or affected person seeking Judicial Review of compliance with the provisions of this section must first seek reconsideration of the final decision

within fourteen (14) days. Such written request must identify specific deficiencies in the decision for which reconsideration is sought.

Regulatory Takings: Additionally, the Applicant may request a regulatory takings analysis as per Idaho Code Section 67-8003. An affected person aggrieved by a final decision concerning matters identified in Section 67-6521(1)(a), Idaho Code may within twenty-eight (28) days after all remedies have been exhausted under local ordinance, seek Judicial Review as provided by Chapter 52, Title 67, Idaho Code.

exnausted unde	Tiocal ordinance, seek Judicial Neview as provided by enapter 92, Title 97, 18				
	THE MOTION PASSED TO DISMISS UNTIL TUESDAY OCTOBER 18, 2022				
PAMEL Lindse	A W. ECKHARDT, CLERK WHITNEY MANWARING, CHAIRMA	ecas			
STATE OF IDAHO) : ss. Tuesday, October 18, 2022				
County of Bing					
THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:					
Present:	Chairman Manwaring Commissioner Lewis Lindsey Dalley- Commission Clerk				
Excused:	Commissioner Bair				
PLANNING & DEVELOPMENT					
Present:	Tiffany Olsen- Planning & Development Director				
The Board met	with Tiffany Olsen to discuss updates within the Planning & Development Divis	ion.			
THE MOTION PASSED TO DISMISS UNTIL WEDNESDAY OCTOBER 19, 2022 MILLIAM W. ECKHARDT, CLERK Lindsey Dalley- Commission Clerk					
STATE OF IDAHO) : ss. Wednesday, October 19, 2022					
County of Bing	**				
THE BOARD C	F BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. Theonsidered:	e following			
Present:	Chairman Manwaring Commissioner Lewis Lindsey Dalley- Commission Clerk				

CASH WARRANTS

Excused:

Commissioner Bair

Cash Warrants were approved in the amount of \$6,637.80, \$2,080.65, \$1,431.09, \$1,840.00, \$31,421.38, for a total of \$43,410.92.

INDIGENT MATTER

RECORDED: A Release of Financial Assistance Lien was approved by the Board and recorded as Instrument No. 750020.

COLLEGE OF EASTERN IDAHO

A Certificate of Residency was approved by the Board and sent to the College of Eastern Idaho for the following Bingham County student: Lauren E. Waggoner.

Decision: Commissioner Lewis moved to approve Cash Warrants, Claims & Administrative Documents. Chairman Manwaring seconded. Both voted in favor. The motion carried.

ALCOHOL LICENSE'S

The Board approve an Alcohol License's, which was as follows:

License No. 43
License No. 42
License No. 41
License No. 40
License No. 39
License No. 38
License No. 37
License No. 36
License No. 35
License No. 34
License No. 33

Decision: Commissioner Lewis moved to approve Alcohol License's as presented. Chairman Manwaring seconded. Both voted in favor. The motion carried.

SHERIFF'S OFFICE

Present:

Jeff Gardner- Bingham County Sheriff

Laraine Pope- Human Resources Director

Paul Rogers- Prosecuting Attorney

Ken Gallegos- Lombard Conrad Architects Logan Bingham- Headwaters Construction Hyrum Pitt- Headwaters Construction Brent Douglass- Headwaters Construction

The Board met with Sheriff Gardner to discuss department updates and to hold a kick off meeting with Headwaters Construction & Lombard Conrad Architects for the Bingham County Jail Expansion Project.

A kick-off meeting was held with Headwaters Construction & Lombard Conrad Architects in regards to the Bingham County Jail Expansion Project.

Sheriff Gardner explained the Prior Approval for Major Purchase of ammunition in the amount of \$12,000.00, to be paid from Fund 05-02-556-00.

Decision: Commissioner Lewis moved to approve the Prior Approval for Major Purchase of ammunition in the amount of \$12,000.00, to be paid from Fund 05-02-556-00. Chairman Manwaring seconded. Both voted in favor. The motion carried.

Next, Sheriff Gardner explained the Prior Approval for Major Purchase of radar machines for new patrol vehicles in the amount of \$4,258.00, to be paid from Fund 05-02-802-50.

Decision: Commissioner Lewis moved to approve the Prior Approval for Major Purchase of radar machines in the amount of \$4,258.00, to be paid from Fund 05-02-802-50. Chairman Manwaring seconded. Both voted in favor. The motion carried.

Next, Sheriff Gardner explained the Prior Approval for Major Purchase of the Taser Lease Agreement for 32 Taser's for use in the jail. This is a 5-year agreement in the amount of \$21,311.80, to be paid from Fund 05-03-800-01.

Decision: Commissioner Lewis moved to approve the Prior Approval for Major Purchase of the Taser Lease Agreement for 32 Taser's for use in the jail. Said Lease agreement is for the amount of \$21,311.80 and is to be paid from Fund 05-03-800-01. Chairman Manwaring seconded. Both voted in favor. The motion carried.

PUBLIC WORKS

Present:

Dusty Whited- Public Works Director Paul Rogers- Prosecuting Attorney Laraine Pope- Human Resources

The Board met with Dusty Whited to discuss department updates and other agenda items. Chairman Manwaring welcomed all to the meeting and turned the time over to Mr. Whited.

Mr. Whited explained the request to post the starting range on the job postings for Public Works, from Step 1 to Step 7, depending on experience. There are currently two Mechanic positions vacant and one Crusher position and there have been no applicants. The Mechanic would be posted at an N20, Step 1-7 and the Crusher would be posted at an N17, Step 1-7, both depending on experience.

There have been several vacant positions and therefore, there will be salary savings to cover this proposal.

Decision: Commissioner Lewis moved to approve posting ranges of pay for Public Works job announcements in order to attract applicants. Chairman Manwaring seconded. Both voted in favor. The motion carried.

Next, Mr. Whited explained the Agreement with the Bureau of Reclamation in regards to the culvert placed on the road to the boat dock at McTucker Ponds. The County paid for the culvert but the Bureau of Reclamation agreed to reimburse for said cost, which has been done. This Agreement was supposed to be signed prior to payment to the County but that step was missed. Mr. Whited confirmed that Legal Counsel has reviewed the Agreement and has no issues.

Decision: Commissioner Lewis moved to approve the Agreement with the United States Department of Interior. The title of the document is Covered telecommunications Equipment or Services-Representation and this is in regards to a culvert purchased and reimbursed by them at Mctucker. Chairman Manwaring seconded. Both voted in favor. The motion carried. All voted in favor.

Mr. Whited explained the submitted Prior Approval for Major Purchase of a 2022 CAT 309 Mini Excavator for Solid Waste Transfer Station in the amount of \$157,830.28, to be paid from Fund 23-70-803-00 and was included in the budget. Mr. Whited explained that Solid Waste has been spending approximately \$25,000.00 yearly for maintenance on the current Excavator.

The current equipment will be auctioned off when the time comes.

Decision: Commissioner Lewis moved to approve the Prior Approval for Major Purchase of a 2022 CAT 309 Mini Excavator, which is a lease for five years for a total of \$157,830.28, to be paid out of Fund 23-70-803-00. Chairman Manwaring seconded. Both voted in favor. The motion carried.

TREASURER'S OFFICE

Present:

Tanna Beal- County Treasurer

The Board met with Tanna Beal to discuss department update pursuant to Idaho Code Section 31-2113, which requires the Treasurer to provide the Commissioners with a quarterly report.

HUMAN RESOURCES

Present:

Laraine Pope- Human Resources Director

Julie Buck- Extension Office

The Board met with Laraine Pope to discuss department updates and other agenda items. Chairman Manwaring welcomed all to the meeting and turned the time over to Julie Buck.

Ms. Buck explained she has received two job applications for the vacant 4-H Secretary position. There is disparity between the department secretaries within the County and in speaking with Clerk Eckhardt and Ms. Pope, the position is currently at an N5 and the other secretary positions within the County are at an N10. She reviewed this with Clerk Eckhardt and they came to the conclusion that an increase to the wages would work.

Discussion was held in regards to the job description and duties involved. Commissioner Lewis stated her concern is that the 4-H Program Coordinator is an N10 and it would make these positions equal. Ms. Buck stated because the Coordinator position has benefits, it does not seem equal to her.

Ms. Pope stated she would like to place this matter on hold in order to review job descriptions and come up with the best pay scale to propose to the Board for final approval. The Board concurred.

Next, Ms. Buck presented the request for a cell phone stipend for the 4-H Program Coordinator in the amount of \$40.00. This is due to this employee being out in the field a large amount of time, constantly needing to be in contact with the office and receiving a large amount of phone calls on her personal cell phone.

Decision: Commissioner Lewis moved to approve a \$40.00 per month cell phone stipend for the 4-H Program Coordinator. Chairman Manwaring seconded. Both voted in favor. The motion carried.

Ms. Pope gave a brief update on current job recruitments within the County.

RECOMMENDATION TO REAPPOINT WILLIAM AULLMAN TO THE PLANNING & ZONING COMMISSION FOR A THIRD TERM PURSUANT TO IDAHO CODE SECTION 67-6504(A)(3) & ADVERTISE PLANNING & ZONING POSITIONS- REQUESTED BY TIFFANY OLSEN- PLANNING & DEVELOPMENT DIRECTOR

Present:

Tiffany Olsen- Planning & Development Director

Via telephone: Paul Rogers- Prosecuting Attorney

The Board met to receive the recommendation to reappoint William Aullman to the Planning & Zoning Commission for a third term pursuant to Idaho Code Section 67-6504(A)(3) and advertise Planning & Zoning positions. Chairman Manwaring welcomed all to the meeting and turned the time over to Director Olsen.

Director Olsen explained that William Aullman has been on the Planning & Zoning Commission for two terms and would like to serve a third term. This was previously approved for Commissioner Leavitt and Commissioner Pratt.

Decision: Commissioner Lewis moved to reappoint William Aullman to the Planning & Zoning Commission for a third term pursuant to Idaho Code Section 67-6504(A)(3). Chairman Manwaring seconded. Both voted in favor.

Next, Director Olsen explained the Commissioner District 2 Map provided to the Board, wherein she is seeking permission to advertise this vacancy. Mr. Chappell, who is in the Blackfoot Area of Impact but on the East side of Blackfoot, has chosen to not renew his second term but will continue attending meeting to be sure there is a quorum. This position is for the Groveland area within the Area of Impact and there has been a lot of growth in this specific area. It would be beneficial to have an individual from this target area on the Planning & Zoning Commission.

Commissioner Lewis stated she knows there are many people in the impact area that are on different Boards and other professional entities and asked Director Olsen if they were to apply for this position, would it cause a conflict. Director Olsen responded by stating there is a question on the Application regarding any professional entities that the Applicant may be affiliated with. She stated that she would be happy to add another section stating if associated with any government entities. Once she has done so, she will forward the Application onto Legal Counsel for his approval.

APPROVAL OF AGREEMENT WITH THE BUREAU OF RECLAMATION FOR SPORTSMANS PARK

Present:

Scott Reese- Parks & Recreation/Emergency Management

The Board met to approve the Agreement with the Bureau of Reclamation for Sportsmans Park. Chairman Manwaring welcomed all to the meeting and stated there were a few changes that needed to be changed per Legal Counsel, which have since been made.

Mr. Reese stated this is a 5 year Agreement versus the 20 year Agreement that was done in the past. The Bureau of Reclamation provided \$50,000.00 for maintenance for Sportsmans Park, which could be used for power, solid waste, or anything similar.

Decision: Commissioner Lewis moved to approve the Management Agreement for maintenance at Sportsmans Park with the Bureau of Reclamation. Chairman Manwaring seconded. Both voted in favor. The motion carried.

THE MOTION PASSED TO DISMISS UNTIL FRIDAY OCTOBER 21, 2022

PAMELA W. ECKHARDT, CLERK

Lindsey Dalley- Commission Clerk-----

WHITNEY MANWARING, CHAIRMAN

STATE OF IDAHO) : ss. Friday, October 21, 2022
County of Bingham)

THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:

Present:

Chairman Manwaring

Commissioner Lewis

Lindsey Dalley- Commission Clerk

Excused:

Commissioner Bair

CLAIMS

Claims for Fiscal Year 2022 were approved in the amount of \$72,294.38.

Claims for Fiscal Year 2022 were approved in the amount of \$120,098.15.

PERSONNEL ACTION FORMS

The Board approved Personnel Action Forms, which were as follows:

Employee Status Sheet

Lieutenant- Sheriff's Office

Lieutenant-Sheriff's Office

Office Manager to Administrative Services Manager- Sheriff's

Office

New Employee Status Sheet

Evidence Technician

Decision: Commissioner Lewis moved to approve Claims, Cash Warrants, Administrative Forms and Personnel Action Forms. Chairman Manwaring seconded. Both voted in favor. The motion carried.

ALCOHOL LICENSE'S

The Board approved Alcohol License's, which were as follows:

Broulims #9	License No. 45
El Jaliciense Mexican Restaurant	License No. 44
Martha's Inc Due to error	License No. 33
Shoshone Bannock Casino Hotel	License No. 46

Decision: Commissioner Lewis moved to approve Alcohol License's as presented. Chairman Manwaring seconded. Both voted in favor. The motion carried.

TAX MATTERS

The Board approved Tax Inquiries, which were as follows:

RP1065400 for year 2022 RP1171303 for year 2022 RP0520822 for year 2022 RP1171302 for year 2022 RP1171305 for year 2022 RP1419933 for year 2022	Homeowner signed up for Homeowners Exemption
RP1419933 for year 2022 RP1319439 for year 2022	Homeowner signed up for Homeowners Exemption Homeowner signed up for Homeowners Exemption

RP1312413 for year 2022

Homeowner signed up for Homeowners Exemption

Decision: Commissioner Lewis moved to approve Tax Inquiries submitted by the County Assessor. Chairman Manwaring seconded. Both voted in favor. The motion carried.

THE MOTION PASSED TO DISMISS UNTIL TUESDAY OCTOBER 25, 2022

PAMELA W. ECKHARDT, CLERK

Lindsey Dalley- Commission Clerk--

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STATE OF IDAHO

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:ss.

Tuesday, October 25, 2022

County of Bingham

THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:

Present:

Chairman Manwaring Commissioner Bair

Commissioner Lewis

Lindsey Dalley- Commission Clerk

EXECUTION OF THE RIVER RUN ESTATES SUBDIVISION, DIVISION 1 & 2 DEVELOPMENT AGREEMENTS

Present:

Tiffany Olsen- Planning & Development Director

Dusty Whited- Public Works Director

Addie Jo Harris- Planning & Development Assistant Director

Gwen Inskeep- County Surveyor Kaleb Phelps- River Run Estates Lisa Phelps- River Run Estates

The Board met to execute the Development Agreements for River Run Estates Subdivision, Divisions 1 and 2. Chairman Manwaring welcomed all to the meeting, introductions were held and the time was turned over to Tiffany Olsen.

Director Olsen explained the first Development Agreement is for River Run Estates Division 1, which will need to be recorded before River Run Estates Division 2. Division 1 does not have public improvements, is a short plat, there will be a private easement constructed for access, signage and pressurized irrigation system. The Development Agreement requires that an engineer estimate be procured for the costs, which is attached as an exhibit, showing that Luke Jolley, HLE, has indicated that signs and posts at \$500.00 and a pressurized irrigation system at \$2,400.00, for a construction cost of \$2,900.00 for Division 1. Director Olsen stated the Agreement requires the Developer to select which option they would like for construction under the financial guarantee section, wherein the Phelps have requested to procure cash deposit, certified check or bond, equal to 120% of that estimated cost, which would be \$3,480.00. During that timeframe, the lots can be sold after final platted and no sooner. However, once final platted, may issue building permits for up to 50% of the lots but as soon as 50% of the lots have building permits, additional permits will not be issued until the infrastructure is completely installed, has been inspected by the County and the Development Agreement has been satisfied.

Director Olsen stated in looking at Division 2, this is a larger division and involves a County road that the Applicant are building to County Standards, which is why construction drawings have been submitted as an exhibit and have been approved by the Surveyor and Public Works. Also attached is a development cost agreement, showing a total of \$373,180.00. Again, the Developer has chosen to provide a Financial

Guarantee in the amount of \$120%, which would be \$447,816.00 for Division 2. Again, lots cannot be sold until final platted and only 50% of the building permits would be issued within the division, until the public road has been inspected and accepted by the County.

Dusty Whited, Public Works Director, and Gwen Inskeep, County Surveyor, have approved of the same.

Mr. Phelps stated they were at the bank yesterday who stated they would complete a revocable letter of credit but the proper individual was not present to sign. Therefore, he does not have that Letter of Credit in hand and could be provided before he and his wife sign the Development Agreement.

Decision: Commissioner Lewis moved to approve the Development Agreement River Run Estates Division 1, to be signed and recorded once security has been provided to Ms. Dalley. Chairman Manwaring seconded. Both voted in favor. The motion carried.

Commissioner Lewis moved to approve the Development Agreement for River Run Estates Division 2, to be signed and recorded once security has been provided to Ms. Dalley. Chairman Manwaring seconded. Both voted in favor. The motion carried.

EXECUTIVE SESSION

The Board met to hold an Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Commissioner Bair moved to go into Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Commissioner Lewis seconded. All voted in favor. The Board moved into Executive Session at 9:35 a.m. Commissioner Lewis moved to go out of Executive Session. Chairman Manwaring seconded. All voted in favor. The Board moved out of Executive Session at 10:15 a.m.

Decision: No decision to be made on the record at this time.

MEETING WITH LOMBARD CONRAD ARCHITECTS TO HOLD AN UPDATE MEETING IN REGARDS TO THE BINGHAM COUNTY JAIL EXPANSION AND COURTHOUSE PROJECTS

Present:

Jeff Gardner- Sheriff

Tanna Beal- County Treasurer Pamela Eckhardt- County Clerk

Ben Bernier- Lombard Conrad Architects Ken Gallegos- Lombard Conrad Architects

Sgt. VanBuren- Sheriff's Office Sgt. Perez- Sheriff's Office Sgt. Ramirez- Sheriff's Office Sgt. Talbot- Sheriff's Office Lt. Fellows- Sheriff's Office

Hyrum Pitt- Headwaters Construction Paul Rogers- Prosecuting Attorney Jason Marlow- Building Maintenance Eric Jackson- Building Maintenance

Via Zoom:

Brent Douglass- Headwaters Construction

The Board met with Lombard Conrad Architects to hold an update meeting in regards to the Bingham County Jail Expansion and Courthouse Projects.

STATE OF IDAHO

: ss.

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Wednesday, October 26, 2022

County of Bingham

THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:

Present:

Chairman Manwaring

Commissioner Lewis

Lindsey Dalley- Commission Clerk

Excused:

Commissioner Bair

CASH WARRANTS

Cash Warrants were approved in the amount of \$50.00, \$50.00, \$50.00 and \$50.00, for a total of \$200.00.

COLLEGE OF SOUTHERN IDAHO

A Certificate of Service was approved by the Board and sent to the College of Southern Idaho for the following Bingham County student: Macenz D. Andersen.

Decision: Commissioner Lewis moved to approve Cash Warrants, Claims and Administrative Forms. Commissioner Bair seconded. All voted in favor. The motion carried.

ALCOHOL LICENSES

The Board approved Alcohol Licenses, which were as follows:

El Vaquero	License No. 52
All American Market	License No. 50
Fast Stop 2241	License No. 51
White Eagle Drive Thru	License No. 48
Collet's Pub	License No. 49
Ridley's Family Market	License No. 47

Decision: Commissioner Lewis moved to approve Alcohol Licenses as presented. Commissioner Bair seconded. All voted in favor. The motion carried.

PRIOR APPROVAL- IT DEPARTMENT

The Board met to make a decision regarding the submitted Prior Approval for Major Purchase of Dell Backup Maintenance in the amount of \$35,170.53, to be paid out of Fund 01-14-492-01.

Decision: Commissioner Bair moved to approve the Prior Approval for Major Purchase of Dell Backup Maintenance, in the amount of \$35,170.53, to be paid out of Fund 01-14-492-01. Chairman Manwaring seconded. All voted in favor. The motion carried.

SHERIFF'S OFFICE

Present: Jeff Gardner- Sheriff

The Board met with Sheriff Gardner to discuss update within the Sheriff's Office and other agenda items. Chairman Manwaring welcomed all to the meeting and turned the time over to Sheriff Gardner.

Sheriff Gardner first explained the request for approval of the Service Agreement with Motorola Solutions for services on the radios, in the amount of \$82,848.88.

Decision: Commissioner Lewis moved to approve the Service Agreement with Motorola Solutions for 911 services in the amount of \$82,848.88. Commissioner Bair seconded. All voted in favor. The motion carried.

Sheriff Gardner gave a brief update for the Sheriff's Office.

EXECUTIVE SESSION

The Board met to hold an Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Commissioner Lewis moved to go into Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Chairman Manwaring seconded. All voted in favor. The Board moved into Executive Session at 2:05 p.m. Commissioner Lewis moved to go out of Executive Session. Chairman Manwaring seconded. All voted in favor. The Board moved out of Executive Session at 2:39 p.m.

Decision: Chairman Manwaring stated discussion was held in regards to an employee at the Central Transfer Station, wherein it was decided that Mr. Whited would advise this employee that they will need to watch a training video and review said training with the supervisor.

PUBLIC WORKS

Present: Dusty Whited- Public Works Director

The Board met with Dusty Whited to discuss department updates and other agenda items. Chairman Manwaring welcomed all to the meeting and turned the time over to Mr. Whited.

Mr. Whited stated he would ask the Board for approval of the Agreement between Bingham County and the City of Blackfoot for Road and Operations Maintenance.

Decision: Commissioner Lewis moved to approve the Agreement between Bingham County and the City of Blackfoot for Road and Operations Maintenance. Commissioner Bair seconded. All voted in favor. The motion carried.

DISCUSSION & DECISION REGARDING THE ASSIGNMENT FOR PAYMENT OBLIGATIONS TO THE EASTERN IDAHO REGIONAL SEWER DISTRICT- REQUESTED BY CLERK PAMELA ECKHARDT

Present: Pamela Eckhardt- County Clerk

Tiffany Olsen- Planning & Development Director.

The Board met to hold discussion and make a decision regarding the Assignment for Payment Obligations to the Eastern Idaho Regional Sewer District. Chairman Manwaring welcomed all to the meeting and turned the time over to Clerk Eckhardt.

Clerk Eckhardt stated she has received a request to move forward with the funding that had been committed. The documentation shows how the payments will be attributed to us per the construction in

order to complete the ARPA Fund Reports that are required to be submitted. The Contractors will bill the County monthly for the specific amount.

Decision: Commissioner Lewis moved to approve/sign the Assignment of Payment Obligations for the Eastern Idaho Regional Sewer District. The commitment made by Bingham County to expend ARPA Funds to assist with this project in the amount of \$1.5 Million, to be billed monthly. Commissioner Bair seconded. All voted in favor. The motion carried.

DISCUSSION & DECISION REGARDING AUTOPSY TRANSPORT FOR BINGHAM COUNTY & INDIGENT BURIAL- REQUESTED BY PERRY HAWKER OF HAWKER FUNERAL HOME

Present: Perry Hawker- Hawker Funeral Home

Blake Hawker- Hawker Funeral Home Paul Rogers- Prosecuting Attorney Laura Lora- Indigent Services Pamela Eckhardt- County Clerk Jeff Gardner- County Sheriff

Stacie Salazar-Previous Chief Deputy Coroner

Gwen Inskeep- County Surveyor

The Board met to hold discussion and make a decision regarding autopsy transport for Bingham County and indigent burials, which was requested by Perry Hawker of Hawker Funeral Home. Chairman Manwaring welcomed all to the meeting and turned the time over to Mr. Hawker.

Mr. Hawker stated he is before the Board today to discuss the rate of pay to transport decedents to Ada County for Autopsy. With the increase in cost of fuel and other rates, he is wondering if the County would consider an increase in cost paid to do so. Mr. Hawker stated he has received conflicting stories in regards to the possibility of them no longer doing transports for the County. Chairman Manwaring stated the possibility of the County doing their own transport was simply a discussion and no decision was made. All of the Deputy Coroners have resigned at this time and things are up in the air, therefore the County will continue using Hawker Funeral Home for transport to autopsy.

Discussion was held in regards to the positivity of having Hawker Funeral Home conducting transport rather than the County, which Mr. Hawker states brings a sense of relief to the family members of the decedent. Mr. Hawker further explained the process of receiving the body of a decedent and how the case proceeds.

Clerk Eckhardt stated last year \$15,000.00 was budgeted for indigent burials and \$12,000.00 was spent. Commissioner Lewis stated in review of the last few years, it looks as though the average is 10 indigent cases. As far as the transportation, Clerk Eckhardt stated the transportation is added into the Coroners Budget.

Mr. Hawker stated that he would request an increase of \$100.00 per transport to autopsy and \$2,000.00 for each indigent burial. Mr. Hawker stated the current rates have been in place for approximately 20 years and he is hopeful that these would be increased to assist with costs.

The Board held deliberation regarding said request, wherein the increase would be covered within the budget. Legal Counsel was advised that both Agreement would need to be updated to reflect said changes if approved.

Decision: Commissioner Lewis moved to increase payment to Hawker Funeral Home for transport to autopsy in Ada County from \$600.00 per trip to \$700.00 per trip, which will reflect in the updated contract to be drafted by Legal Counsel. Commissioner Bair seconded. All voted in favor. The motion carried.

Commissioner Lewis moved to increase payment for indigent burials from \$1,200.00 each to \$2,000.00, to be done via Resolution, to be drafted by Legal Counsel. Commissioner Bair seconded. All voted in favor. The motion carried.

PROSECUTORS OFFICE

Present: Ollie Wimbish- Deputy Prosecuting Attorney

Gwen Inskeep- County Surveyor Scott Reese- Parks & Recreation Tyler Draney- Parks & Recreation Pamela Eckhardt- County Clerk

Excused: Paul Rogers- Prosecuting Attorney

Commissioner Bair

The Board met with Ollie Wimbish to discuss updates within the Prosecutors Office and other agenda items. Chairman Manwaring welcomed all to the meeting and turned the time over to Gwen Inskeep.

Ms. Inskeep explained in speaking with the Department of Lands to be sure she was following the correct process, any land that is below the ordinary high water mark and has moved, wherein the Department of Lands would own that. There is a process, the Disclaimer of Interest, which is an Application. She checked to see if the fees would be waived for the County, to which they will not be. It will start with a \$300.00 Application Fee and could increase up to \$600.00. She explained that she will fill out the Application, complete the survey, determine the new ordinary high water mark, have the Department of Lands meet her on site to be sure they agree. Once that is completed, she will move forward in preparing the deed documentation to record.

This process could take up to several months and may end up being January or February before the survey is filed.

DISCUSSION & DECISION TO OPEN FISCAL YEAR 2022 BUDGET

Present: Pamela Eckhardt- County Clerk

Gina Perschon- Chief Deputy Clerk/Auditor

Excused: Commissioner Bair

The Board met with Clerk Eckhardt to open the Fiscal Year 2022 Budget. Chairman Manwaring welcomed all to the meeting and turned the time over to Clerk Eckhardt.

Clerk Eckhardt explained there are five (5) funds that they would propose to open the budget, which is set for a decision next Wednesday. Said funds are as follows and will be reflected in the Resolution next week:

Fund 02- Road & Bridge: Expenditures in the amount of \$300,000.00 Revenue in the amount of \$300,000.00 from additional highway user revenue

Fund 23- Solid Waste: Expenditures in the amount of \$65,000.00 Revenue in the amount of \$65,000.00 from existing fund balance

Fund 32- Special Projects: Expenditures in the amount of \$545,000.00 Revenue in the amount of \$545,000.00 from additional highway user revenue

Fund 51- American Recovery Plan: Expenditures in the amount of \$280,000.00 Revenue from American Recovery Plan in the amount of \$280,000.00

Revenue 60 Consolidated Elections: Expenditures in the amount of \$5,300.00 Revenue in the amount of \$5,300.00 from the proposed North End Recreation District to proceed with an election.

PRIOR APPROVAL- SHERIFF'S OFFICE & CORRECTION OF EMPLOYEE WAGE

Present:

Pamela Eckhardt- County Clerk

Jeff Gardner- County Sheriff

Laraine Pope- Human Resources

Excused:

Commissioner Bair

The Board met to discuss the Prior Approval of Service Agreement for Computer Arts in the amount of \$13,913.00 to be paid from Fund 28-01-559-00. This Agreement will allow for one-year access in order to complete backup of 10-years worth of documentation.

Decision: Commissioner Lewis moved to approve the Prior Approval for Service Agreement with Computer Arts in the amount of \$13,913.00, to be paid from Fund 28-01-559-00. Chairman Manwaring seconded. Both voted in favor. The motion carried.

Next, discussion was held in regards to the submitted Prior Approval for crash reconstruction software in the amount of \$4,513.00 to be paid from Fund 05-02-802-50. Said purchase is to support new equipment that has been recently purchased.

Decision: Commissioner Lewis moved to approve the Prior Approval for Major Purchase for crash reconstruction software in the amount of \$4,513.00, to be paid from Fund 05-02-802-50. Chairman Manwaring seconded. Both voted in favor. The motion carried.

Lastly, discussion was held in regards to the Emergency Communications Supervisor wage, wherein Sheriff Gardner explained during the previous meeting, the incorrect level was approved. The wage approved should have been S4, Step 7 and he would ask for that clarification to be made on the record.

Decision: Commissioner Lewis moved to clarify from previous meeting, the wage for the Emergency Communications Supervisor, which should be S4, Step 7. Chairman Manwaring seconded. Both voted in favor. The motion carried.

Lastly, Sheriff Gardner explained the wage for Sheriff Office Lieutenants were previously approved but did not account for the Cost of Living. One Lieutenant has received their cost of living but the other two have not, which would be a total wage of \$81,600.00 per Lieutenant per year.

Decision: Commissioner Lewis m oved to amend the salary for two Lieutenant positions to \$81,600.00 per year, which is to include the cost of living. Chairman Manwaring seconded. Both voted in favor. The motion carried.

THE MOTION PASSED TO DISMISS UNTIL FRIDAY OCTOBER 28, 2022

PAMELA W. ECKHARDT, CLERK

Lindsey Dalley- Commission Clerk----

WHITNEY MANWARING, CHAIRMAN

STATE OF IDAHO) : ss. Friday, October 28, 2022 County of Bingham)

THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:

Present: Chairman Manwaring

Commissioner Bair

Lindsey Dalley- Commission Clerk

Excused: Commissioner Lewis

CLAIMS

Claims were approved in the amount of \$296,175.63.

PERSONNEL ACTION FORMS

The Board approved Personnel Action Forms, which were as follows:

Employee Status Sheet: Lieutenant- Sheriff's Office

Lieutenant- Sheriff's Office

New Employee Status Sheet: H.R/ Risk Management Technician

Decision: Commissioner Bair moved to approve Cash Warrants, Claims, Administrative Documents and Personnel Action Items. Chairman Manwaring seconded. Both voted in favor. The motion carried.

SIGN MEMORANDUM OF AGREEMENT WITH TITLE ONE FOR REMOTE ACCESS TO RECORDED DOCUMENTS AND PUBLIC TAX PROGRAMS

Present: Pamela Eckhardt- County Clerk

The Board met to sign the Memorandum of Agreement with Title One for Remote Access to Recorded Documents and Public Tax Programs. Chairman Manwaring welcomed all to the meeting and turned the time over to Clerk Eckhardt.

Clerk Eckhardt explained this agreement would give Title One the remote access into the recording program at \$50.00 per month plus \$.5 cents per image. Along with a \$100.00 one-time set up fee.

Decision: Commissioner Bair moved to approve and sign the Memorandum of Agreement with Title One for Remote Access to Recorded Documents and Public Tax Programs. Chairman Manwaring seconded. Both voted in favor. The motion carried.

EXECUTIVE SESSION

The Board met to hold an Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Commissioner Bair moved to go into Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Chairman Manwaring seconded. All voted in favor. The Board moved into Executive Session at 8:30 a.m. Commissioner Bair moved to go out of Executive Session. Chairman Manwaring seconded. All voted in favor. The Board moved out of Executive Session at 10:30 a.m.

Decision: Chairman Manwaring stated after discussion during Executive Session, the IT Director would be placed on a plan, which he is required to follow. There will be weekly update sessions to be held and it will be reviewed after one month.

CLAIMS FOR THE PREVIOUS MONTH WERE APPROVED AS FOLLOWS:

Current Expenses	\$822,899.48	Tort\$167.00
Road & Bridge	\$1,145,318.05	Veterans Memorial\$1,505.96
Airport		Weeds\$45,537.91
Justice Fund		Emergency Communication\$28,681.49
District Court	\$87,168.63	Road & Bridge Special
Preventative Health		Projects\$1,091,029.64
Indigent		Waterways\$5,737.99
Parks & Recreation		PILT\$47,970.40
Revaluation		ARPA Funds\$205,298.21
Solid Waste		Drug Court Fund\$4,042.02
Cond Tracto	+ .00 .=0.==	Consolidated Elections\$5,194.14

THE MOTION PASSED TO DISMISS UNTIL TUESDAY NOVEMBER 1, 2022

Lindsey Dalley- Commission Clerk-----

WHITNEY MANWARING, CHAIRMAN