



# **BINGHAM COUNTY** **Is Recruiting for the Position of**

**MECHANIC**  
**January 5, 2023**

**Salary: Starts at \$18.34/hour DOQ/DOE**  
**Full time, County Benefits Included**  
**Closing Date: Open Until Filled**

**THIS POSITION IS ELIGIBLE FOR A SIGN-ON BONUS OF \$500.00 (External Applicants Only)**  
**SEE HUMAN RESOURCES DEPARTMENT FOR DETAILS**

Pay Grade: N17

FLSA Designation: Non-Exempt

### **Purpose of Class/Primary Function**

The principal function of an employee in this class is to perform skilled mechanical and technical duties in the maintenance and repair of automotive, light and heavy equipment (including diesel equipment), trash compactors, generators, etc. for various Bingham County departments. The work is performed under supervision of County Road & Bridge Supervisors, but some leeway is granted for the exercise of independent judgment and initiative. The principal duties of this class are performed in both a repair shop and field environments - with exposure to all weather conditions and include use of power tools and heavy equipment and exposure to fuels, fumes, brake dust, gas and diesel exhaust, solvents and high voltage.

### **Essential Duties and Responsibilities (will vary by assignment)**

- Inspects and performs preventive and corrective maintenance on County equipment including automotive, non-automotive and heavy equipment (may include gasoline, diesel and alternative fuels).
- Performs routine maintenance, all levels of repairs and safety inspections.
- Uses specialized devices such as electronic analyzers, scopes, pressure gauges, micrometers and calipers;
- Trains and advises others in the overall repair and maintenance of vehicles and equipment;
- Services vehicles and equipment with fluids and lubricants, performing tune-ups, clutch and brake adjustments, mounting and balancing tires, and servicing front end steering, alignment and suspension systems;
- Diagnoses, repairs and overhauls a variety of systems including but not limited to, mechanical, electrical, heating and cooling, emissions, hydraulic, air brake, diesel fuel injection, emission systems, power train, chassis, gasoline and diesel power plants and fuel systems, and related mechanical systems;

- Diagnoses and repairs electronic engine, brakes, and transmission controls;
- Repairs and services small engines, mowers, generators, and related motorized equipment;
- Fabricates equipment and parts; installs and retrofits custom devices;
- Performs routine maintenance and major and minor repairs and maintenance on vehicle interiors and bodies, including but not limited to, painting, body work, upholstery, glass, seats, and related components;
- Assists in estimating costs and labor or work orders;
- Replaces and rebuilds gasoline and diesel engines, clutch assemblies, transmissions and rear axles;
- Records hours, parts, and activities in a maintenance tracking system;
- Performs welding repairs and fabricates parts and equipment, including light repairs up to construction equipment frames;
- Maintains repair, inspection, and maintenance records, logs, and documentation;
- Prepares parts and equipment purchase requests; maintains inventory of parts and supplies;
- Adheres to all applicable safety procedures at all times;
- Maintains, cleans, and repairs shop tools, equipment, and work areas;
- Performs snow plowing, ice removal, and related street maintenance duties, as assigned;
- Performs all work duties and activities in accordance with County policies, procedures, and safety practices.

### **Other Duties and Responsibilities**

- Operates a variety of light and heavy equipment during emergency situations;
- Responds to emergency service calls;
- On call after regular work hours to respond to emergency situations;
- Performs facility maintenance;
- Performs other duties as required.

### **Competency Requirements**

Knowledge of:

- Materials, methods, principles and practices, tools, and objectives of vehicle and equipment maintenance and repair;
- Installation, diagnosis, servicing, and repair of gasoline and diesel engines, brake systems, steering and suspension systems, hydraulic systems, power and transmission systems, heating and cooling systems, vehicle electrical systems, computerized engine controls, and related components and systems;
- Welding applications including but not limited to, wire feed, stick and use of cutting torches;
- OSHA and County safety standards related to diesel, automotive, and equipment repair.

Ability to:

- Follow written and oral instructions;
- Read and interpret technical and service manuals, instructions, and documents;
- Operate a welder and cutting torch;
- Work from plans, including determining dimensions, tolerances, and project layout;
- Operate vehicle and equipment diagnostic equipment;
- Operate a variety of hand, electric and air tools;
- Operate a variety of light and heavy equipment including but not limited to, dump trucks, graders, loaders, forklifts, service trucks, snow plows and backhoes;
- Plan projects and accurately estimate materials;
- Work flexible hours and be available in emergency situations;

- Operate a personal computer using program applications appropriate to assigned duties;
- Communicate effectively with the public and other employees, occasionally in stressful conditions;
- Establish and maintain effective working relationships with fellow employees, supervisors, County administrators, and the public;
- Communicate effectively both orally and in writing;

### **Acceptable Experience and Training**

- High school diploma or GED equivalency required;
- Specialized training in automotive/light and heavy equipment maintenance and repair is required;
- Associates Degree in automotive and/or diesel mechanics preferred; and
- At least two (2) years experience performing major repairs on a variety of gas and diesel powered vehicles and equipment; or
- Any equivalent combination of experience and training which provides the knowledge and abilities necessary to perform the duties and responsibilities of the classification.

### **Special Qualifications**

- Idaho Class A drivers license with a CDL endorsement is required;
- Diesel Mechanic certification is preferred;
- Basic Mechanic tool set including a locking toolbox is required; the tool set will be that expected of enrollees to the ISU mechanic course of study and must be fully maintained throughout the course of employment; the County will pay a monthly tool allowance of \$50.00 which will be above and beyond the standard salary for the position.
- First Aid and CPR certification is required within six months of hire.

### **Essential Physical Abilities**

- Sufficient clarity of speech and hearing, with or without reasonable accommodation, which permits the employee to discern verbal instructions, discern engine and other mechanical noises, and communicate effectively with the public and other employees;
- Sufficient visual acuity, with or without reasonable accommodation, which permits the employee to comprehend written work instructions, read gauges, detect metal fractures, prepare worksheets, review and interpret a variety of written documents, plans, specifications, and technical manuals;
- Sufficient manual dexterity, with or without reasonable accommodation, which permits the employee to operate computer equipment, a variety of hand, electric and air tools and equipment, operate a motor vehicle, and operate light and heavy equipment;
- Sufficient personal mobility, strength, flexibility, and physical reflexes, with or without reasonable accommodation, which permits the employee to stand for long periods of time; bend, sit, squat, stretch, reach, grab and work in awkward positions for extended periods of time, and work in a garage/repair shop environment.
- Jobs in this class require, with or without reasonable accommodation, lifting or moving objects up to 25 pounds regularly and up to 75 pounds occasionally. The employee is frequently required to use hands to operate manual and power tools and equipment; to handle or feel; to reach with hands and arms; to grab and to climb or balance. The employee must perform work in all weather conditions and occasionally work in extreme weather conditions during an emergency situation - Work is sometimes performed in a roadway or other dangerous locale.

**Benefits**

Bingham County offers a highly competitive benefits package including membership in the Public Employee Retirement System of Idaho (PERSI), paid time off, holiday pay, as well as medical, dental, vision and life insurance. If you would like to view all of the benefits Bingham County offers our full-time employees, please visit our website: [www.co.bingham.id.us](http://www.co.bingham.id.us), then click on Human Resources and that will take you to our web page and on the right side you will see "Employee Benefits", if you click on this you will be directed to our Benefits page.

**How to Apply**

A job description and the **Application** may be found on our website: [www.co.bingham.id.us](http://www.co.bingham.id.us) in the Human Resources section.

The back page of the **Application** is an Authorization for Release of Records and Personal Information. You will need to sign this document in front of a Notary Public. The application is not complete without this page having signatures.

When you have completed the Application and have attached all the required documentation, you may submit it by fax to (208) 782-2681 or email it to: [lpope@binghamid.gov](mailto:lpope@binghamid.gov) by the closing date and time.

**Items that must be attached to the Application**

A copy of your valid Class "A" Idaho Commercial Driver's License
A Résumé

***If your application is not complete or does not have the required documentation, you will not be considered for this job posting***